

REQUEST FOR QUOTATION (RFQ)

Supply of Commercial Freeze Dryer (HFD-25 or Equivalent)

1. Procuring Organization- Deaf Outreach Program

Address: 1229-10101

Country: Kenya

Procurement Reference No: DEAFOP/2025/RFQ/001

Date: 19/12/2025

2. Background

Deaf Outreach Program is implementing the Tech for Resilience Project, a food preservation and value-addition initiative aimed at improving shelf life, nutrition retention, and market access for agricultural products, with the objective of strengthening livelihoods of persons with disabilities in Kirinyaga and Nyeri counties, Kenya. The organization invites qualified manufacturers or authorized distributors to submit quotations for the supply of a commercial freeze dryer suitable for food-grade processing.

3. Scope of Supply

The successful bidder shall be responsible for the following:

- Supply of a commercial or industrial-grade freeze-drying machine
- Delivery to the designated location
- Installation and commissioning (where applicable)
- Operational testing and demonstration
- Warranty and after-sales technical support

4. Technical Specifications (Minimum Requirements)

- i. Equipment Type: Commercial Freeze Dryer
- ii. Model/Class: HFD-25 / HD-25 or equivalent
- iii. Batch Capacity: Approx. 25 kg fresh product per batch
- iv. Condenser Temperature: $\leq -50^{\circ}\text{C}$
- v. Drying Area: Approx. 2.5 m² (or equivalent)
- vi. Number of Trays: 6–7 trays (or equivalent)
- vii. Vacuum System: Food-grade vacuum suitable for sublimation
- viii. Chamber Material: Stainless steel (food grade)
- ix. Control System: Digital / programmable
- x. Power Supply: Specify voltage and frequency
- xi. Application: Fruits, vegetables, cooked foods, eggs, powders

NB Any deviation must be clearly stated.

5. Supplier Eligibility Requirements

Interested suppliers must submit quotations accompanied by the following documents:

- Copy of Certificate of Incorporation or Business Registration
- Company profile, including experience in similar supplies
- Ability to provide after-sales support
- Warranty Terms

6. Pricing and Quotation Validity

- Prices shall be quoted in Kenya Shillings (KES) and must be inclusive of all applicable taxes, duties, transportation, and delivery costs.
- The quotation shall remain valid for a minimum period of thirty (30) days from the date of submission.

7. Delivery and Installation Period

Suppliers should clearly indicate the expected delivery, installation, and commissioning timelines upon receipt of a Local Purchase Order (LPO).

8. Submission of Quotations

Completed quotations may be submitted electronically via email to bids@deafopkenya.org or delivered in a sealed envelope to the Deaf Outreach Program office.

All quotations must be received on or before 9th January 2026 at 23:59 hrs. (EAT). Late submissions will not be accepted.

9. Evaluation Criteria

Quotations will be evaluated based on, but not limited to:

- Compliance with technical specifications
- Cost-effectiveness and value for money
- Delivery and installation timeline
- Warranty and after-sales support
- Supplier experience and reliability

10. Reservation of Rights

Deaf Outreach Program (DEAFOP) reserves the right to accept or reject any or all quotations, either in whole or in part, and is not obliged to award the contract to the lowest-priced bidder.

